

## IMProVE – Engagement Activity Log

## APPENDIX 2

Engagement with:	Details	Completed	Audience
Redcar and Cleveland Health and Wellbeing Board	Briefing/presentation	23 May	Members. Public/press in attendance
Middlesbrough Health and Wellbeing Board	Briefing/presentation	12 June	Members. Public/press in attendance
Tees Valley Joint OSC	Briefing/presentation	29 July	Members. Public/press in attendance
Frail, Elderly Event at South Tees Foundation Trust	Presentations and group discussions	22 July	Consultants, local authority representations, GPs, other health professionals and managers 60 attendees
Meeting with Ian Swales MP	Briefing provided	7 June	MP
Meeting with Andy McDonald MP	Briefing provided	21 June	MP
Meeting with Tom Blenkinsop MP	Briefing provided	21 June	MP
South Tees Joint Health Scrutiny	Presentation to and discussion with members with feedback to follow independently	12 August	Members
Middlesbrough and Langbaugh Locality Council	Presentation by Dr Ruth Johnson	19 September	GPs
GPs	Letter sent by Dr Henry Waters	20 September	GPs
Eston Locality Council	Information emailed to GPs by Dr Janet Walker	September 25	GPs
Media relations	Barry Nelson and Sarah Walker briefed. Articles appeared in Northern Echo and Evening Gazette.  Press releases issued prior to each public event	Monday 23 September  Prior to each event	General public, interest groups, community and voluntary organisations

Engagement with:	Details	Completed	Audience
Website content	Live on CCG site with links to/from FT/Partners	Live on 23 September	General public, interest groups, community and voluntary organisations
Disseminate public facing document	Prepare letters and mail/email with appropriate documents to: Stakeholder list My NHS Patient reference groups FT membership TEWV membership Healthwatch PALS GP practices MPs LMC	Mailings 23 September	General public, interest groups, community and voluntary organisations
PRG toolkit	Practice managers provided with briefing sheet, slides, question and answer sheet and opportunity to ask for further resources if required. Practice managers contacted by phone and asked whether they could have discussions within their practice groups.	24 September	Practice managers, members of GP practice groups
Additional liaison with voluntary and community groups	All voluntary and community groups contacted by phone and provided with verbal information, invitation to events and opportunity to ask any questions/request more details	w/c 7 October	Community and voluntary groups
Hard to reach groups	Second email sent to hard to reach groups to ask if they needed any more information and offering to go out to speak to groups	8 October	Hard to reach groups
Event advertising	Advertisements promoting events placed in Evening Gazette and Herald and Post	Prior to each event	General public, interest groups, community and voluntary organisations
Event leafleting	Approx 1,000 A5 leaflets dropped into shopping areas around venues in Guisborough, Brotton and Redcar	W/c 16 October	General public, interest groups, community and voluntary organisations

<b>Engagement with:</b>	<b>Details</b>	<b>Completed</b>	<b>Audience</b>
Practice managers	Phone call to practice managers to encourage them to have local conversations and provide feedback and offering use of short film if required	14 October	Practice managers, patient groups
Practice managers	e-mail to practice managers to follow up/confirm conversation above	14 October	Practice managers, patient groups
South Tees Practice bulletin	Information about engagement activity and IMPRoVE project	Fortnightly	GP member practices and staff
South Tees Community Council	IMProVE stand at event	17 October	GP member practices and staff
Meeting with Redcar and Cleveland Healthwatch	Meeting with Julie Stevens and Julie Bailey. Overview of IMProVE provided	22 October	HW staff
FT volunteer support	Volunteers to support administration of questionnaires at hospital sites	Throughout the period	Patients, carers and visitors at hospital venues
Advertising to support public events	Adverts placed in Evening Gazette and Herald and Post on following dates:	See previous column	General public, interest groups, community and voluntary organisations
Public drop in event	City Learning Centre, Eston 3pm – 6pm	9 October	General public, interest groups, community and voluntary organisations
Public drop in event	Guisborough Parish Hall 3pm – 6pm	16 October	General public, interest groups, community and voluntary organisations
Public drop in event	East Cleveland Primary Care Hospital 3pm – 6pm	23 October	General public, interest groups, community and voluntary organisations
Public drop in event	The Crypt, Middlesbrough 3pm – 6pm	30 October	General public, interest groups, community and voluntary organisations
Public drop in event	Tuned in! Redcar 3pm – 6pm	6 November	General public, interest groups, community and voluntary organisations
Meeting with Andy McDonald MP	Outline of IMProVE Programme by Amanda Hume – Chief Officer and Craig Blair, CCG	22 November	MP

<b>Engagement with:</b>	<b>Details</b>	<b>Completed</b>	<b>Audience</b>
Meeting with Tom Blenkinsopp MP	Outline of IMProVE Programme by Amanda Hume – Chief Officer and Craig Blair, CCG	6 December	MP
Meeting with Ian Swailes MP	Outline of IMProVE Programme by Amanda Hume – Chief Officer and Craig Blair, CCG	13 December	MP
Patient/carer survey	Survey underway. Use discussions to recruit patients/carers to be used as 'patient stories' for feedback and formal consultations process	Provider/NECs	
Display stands and material placed in key locations	Middlesbrough Lifestore Low Grange Health Village Redcar Library		General public, interest groups, community and voluntary organisations
Clinical Council of Members	Share key details from Public Engagement work, Collate GP input into clinical criteria	16 January 2014	CCG Clinical Leads from South Tees GP Practices
Healthwatch	Meeting held with Healthwatch re input/support available	17 January	NECS/Healthwatch representatives
Engagement event with South Tees Hospitals Foundation Trust (STHFT) Clinicians and South Tees GPs	Collate input into criteria Update on work to date	20 January	STHFT Clinicians and Managers, South Tees GPs
STHFT Chiefs of Service	Briefing on the IMProVE agenda by South Tees CCG Executive GPs	22 January	STHFT Clinicians
Middlesbrough and Redcar and Cleveland Joint OSC	Present results of public engagement work and talk through next steps	27 January	OSC members
STHFT Senior Team	Briefing on the IMProVE agenda by South Tees CCG Senior Team	27 January	STHFT Senior Management Team
Stakeholder Event	Share the results of the public engagement work Share draft case for change Seek input to criteria and bests ways of engagement	29 January	Stakeholders including community groups, STHFT and CCG Governing Body
Health and Wellbeing Board Redcar and Cleveland	Briefing on progress to date	29 January	Members of the Board

<b>Engagement with:</b>	<b>Details</b>	<b>Completed</b>	<b>Audience</b>
Health and Wellbeing Executive - Middlesbrough	Briefing on progress to date	29 January	Members of the Executive
Meeting with Tom Blenkinsopp MP	Update on on-going developments by Amanda Hume (Chief Officer) and Craig Blair, CCG	31 January	MP
Reference Group	Meeting to discuss the process for development of future options for IMProVE consultation	5 February	GPs, Healthwatch, Community Groups
Meeting with Ian Swales MP	Update on on-going developments by Amanda Hume and Craig Blair, CCG	7 February	MP
Health and Wellbeing Board - Middlesbrough	Presentation of engagement report and next steps	12 February	Members of the Board
Locality Clinical Councils	Update on work to date, including criteria used to assess options. Feedback sought.	13 February	CCG Lead GPs from South Tees GP Practices
Reference Group	Meeting to discuss the process for development of future options for IMProVE consultation	19 February	GPs, Healthwatch, Community Groups
North Yorkshire OSC	OSC mid-cycle meeting. Briefing prepared.	21 February	OSC Members
Middlesbrough and Redcar and Cleveland Joint OSC	Seek views on progress to date	27 February	OSC members
Eston Locality Council	Update on latest developments	6 March	Eston Locality CCG Clinical Leads (GPs)
Middlesbrough Health and Wellbeing Social Partnership	Update on latest developments	12 March	Members of the partnership
Redcar and Cleveland Health and Wellbeing Executive	Update on latest developments	12 March	Members of the Executive
Middlesbrough Locality Council	Update on latest developments	13 March	Middlesbrough Locality CCG Clinical Leads (GPs)
Meeting with Andy McDonald MP	Update on work undertaken by Amanda Hume – Chief Officer CCG	14 March	MP
Langbaugh Locality Council	Update on latest developments	20 March	Langbaugh Locality CCG Clinical Leads (GPs)

NECS = North of England Commissioning Support  
STHFT – South Tees Hospital Foundation Trust  
OSC = Overview & Scrutiny Committee